



## UNIVERSITY of MARYLAND BALTIMORE

**The University of Maryland, Baltimore (UMB), Department of Public Safety is currently recruiting for University Police Officer I (UPO I) positions.** UPO I's are commissioned by the Maryland Police Training Commission (MPTC) and have full police authority. They work closely with a non-sworn security force to ensure the safety and protection of the campus. Typically, police officers respond to calls and requests for services via foot patrol, bike patrol, and vehicles. The department has a strong commitment to timely notifications of crime incidents that impact the safety of the campus. The University also sponsors UPO I hires through a Maryland Police Training Academy.

The Department of Public Safety supports the campus mission by controlling, preventing, and reducing crime, conducting crime prevention activities, and maintaining order on campus. The UMB Police Force is a full service law enforcement agency that is comprised of sworn officers, security officers, police communications, and administrative staff. The mission of the force is to deliver quality crime control service that supports UMB's mission to improve the human condition and serve the public good of Maryland and society at-large through education, research, clinical care, and service.

With six professional schools and a graduate school, UMB is Maryland's founding campus and just blocks from Baltimore's Inner Harbor, Oriole Park at Camden Yards and the Ravens football stadium. UMB is a thriving academic health center combining cutting-edge biomedical research and exceptional patient care. UMB's extramural funding totals \$500 million, and each core faculty member brings nearly \$1 million in research grants into UMB every year.

### **Benefits**

UMB offers a generous benefits package that starts with 11 vacation days, 14 floating and holidays, 15 sick days; comprehensive health insurance and retirement options; and tuition remission for employees and their dependents at any of the University System of Maryland schools.

### **Primary Duties**

1. Patrols designated areas by vehicle and foot to identify and report safety hazards, detect violations of laws and ordinances, and identify wanted vehicles, persons, and unusual conditions.
2. Responds to calls for assistance and emergency service; takes action as directed. Assists in preliminary and follow-up investigations by interviewing and obtaining statements. Assists in collecting and preserving evidence.
3. Assists in surveillance and in serving warrants and summonses.
4. Assists in apprehending, detaining, and processing violators. Performs searches, detains

vehicles and persons, and makes arrest when institutional authority and Maryland State Certification are presents.

5. Interacts with campus community and establishes rapport with public.
6. Operates a variety of communication equipment to obtain, report, and verify information. Prepares and completes a variety of detailed reports and forms to support investigations.
7. Assists in the preparation of cases; appears and testifies in court.
8. Enforces laws, ordinances, and institutional regulations when institutional authority and Maryland State Certification are present.
9. Directs traffic.
10. Operates and utilizes a variety of law enforcement equipment such as firearms, self-defense tools and criminal detection devices.

**Note:** The intent of this list of primary duties is to provide a representative summary of the major duties and responsibilities of this job. Incumbents perform other related duties assigned. Specific duties and responsibilities may vary based upon departmental needs.

Qualifications

**Education:** High School Diploma or GED

**Other:**

- \* Must be at least 21 years of age
- \* Must be a citizen of the United States
- \* Must have 20/100 (Snellen) vision the weaker eye and vision correctable to 20/30 in each eye and wear corrective lenses
- \* Must not have been convicted of a felony
- \* Must demonstrate physical ability to perform job
- \* Must work weekends, holidays, rotating shifts, on call, and as needed
- \* Must possess and maintain a valid Driver's License

**Finalists will be required to complete a comprehensive background check, including drug test, polygraph, and psychological evaluation.**

Applicants who have prior military police experience or a degree in criminal justice and/or with prior security experience in an academic setting are preferred.

Successful candidates must have a stable work history and excellent verbal and written communication skills. Finalists will be subject to a thorough background investigation, including polygraph examination.

**Required Knowledge/Skills/Abilities**

Working knowledge of citizens' rights and responsibilities; to communicate effectively both orally and in writing; to operate two way radios and telephones in a variety of environments; to show sensitivity in interactions with a diverse population; to maintain composure and demonstrate appropriate professionalism and restraint at all times; to comprehend laws, ordinances, rules, and regulations; to sit, drive, stand, walk, climb, and run for sustained periods

of time; to lift, drag, and carry heavy objects; to detect situations imperiling public safety; to establish and maintain effective working relationships; to follow oral and written directions; to physically respond to emergency situations requiring physical stamina and force; to enter and exit vehicles frequently and quickly; to operate emergency vehicles under all conditions; to meet Maryland Police Training Commission and institutional proficiency requirements in the care and use of firearms; to work in and wear personal protective equipment; to conduct preliminary and follow-up investigations.

### **Conditions of Employment**

Candidates selected for employment may be subject to medical inquiries and/or medical examinations to determine ability to perform the job. Employees in this job class are required to achieve and maintain certification as specified by the Maryland Police Training Commission and must meet the minimum standards of appointment for Probationary Police Officer as established by the Maryland Police Training Commission. Employees in this job class may be subject to pre-employment and random drug testing.

Based on the duties of this position, selected candidates are eligible to participate in the Bargaining Unit (Union).

### **Minimum Starting Salary: \$41,420.03**

Additional salary consideration will be given to selected candidates with current Maryland Police Training Commissions, prior military police experience, or a degree in criminal justice.

To apply, please visit: <https://umb.taleo.net/careersection/jobdetail.ftl?job=170001RQ&lang=en>

Or, go to: [www.umaryland.edu/jobs](http://www.umaryland.edu/jobs) click on “Staff Jobs” and search for Job Number: **170001RQ**

For more information about the Department of Public Safety, please visit: <http://www.umaryland.edu/publicsafety/>

If accommodations are needed for a disability, please contact Staffing & Career Services at 410-706-2606, Monday – Friday, 8:30am – 4:30pm EST. Maryland Relay can be accessed by dialing 711 (in-state) or 1-800-735-2258.

Equal Opportunity/Affirmative Action Employer. Minorities, women, protected veterans, and individuals with disabilities are encouraged to apply.