

Title: DMV Captains (Law Enforcement Manager II)

State Role Title: Law Enforcement Manager II

Hiring Range:

Eastern/Western Regions: \$85,500 - \$125,000 (Commensurate with Experience)

Northern Region: \$94,000 - \$138,000 (Commensurate with Experience)

Pay Band: 6

**Agency:** Department of Motor Vehicles

Agency Website: www.dmv.virginia.gov

**Recruitment Type:** General Public – G

Continue reading for the link(s) to apply for these opportunities.

#### **Job Duties**

The Virginia Department of Motor Vehicles (DMV) Law Enforcement Division is the first line of defense in protecting the integrity of credentials issued by DMV to the public through the enforcement of laws and regulations specific to motor vehicle titling and driver licensing. The Division takes the lead in investigating driver license and title fraud, odometer fraud, misuse of dealer plates and temporary tags, curbstoning, sales and use tax evasion, and motor vehicle theft. The division is also responsible for safeguarding Virginia's transportation infrastructure through enforcement and compliance of laws pertaining to commercial transportation, motor fuels tax, and the automobile salvage industry.

DMV is looking to hire three (3) Captains, who will oversee Enforcement & Investigations in each of our three (3) regions across the Commonwealth of Virginia (North, East & West).

This position will provide law enforcement services in support of the Commissioner's responsibilities of promoting highway safety; provide oversight of the transportation industry; protect agency staff, customers, and facilities; and execute responsibilities in support of the agency mission of Securing Identities, Safeguarding Lives, Serving the Motoring Public, and Supporting Industry Partners.

This position will be responsible for managing and directing law enforcement, criminal, and administrative operations; coordinating and directing complex criminal investigations; planning, monitoring, and evaluating budgets and allocation of resources; and managing regional communications.

To further the agency's mission, the incumbent will develop relationships with their regional counterpart from DMV Customer Service and with other law enforcement departments and/or agencies within the region.

With the Commonwealth of Virginia's commitment to recruiting and retaining Veterans, the Annual Leave accrual rate calculation will include service time in the military, National Guard, or Reserves, in addition to state service.

We offer an attractive benefits package to include, but not limited to, 12 paid holidays; annual, sick, and personal leave; eight (8) weeks of Parental Leave; and opportunities to advance your career!

The Virginia Department of Motor Vehicles (DMV), headquartered in Richmond, Virginia, serves approximately 6.2 million licensed drivers and ID card holders with over 8.4 million registered vehicles. In addition, DMV serves many businesses, including dealers, fuel tax customers, rental companies, driving schools, other state agencies, local governments, and non-profit organizations. DMV operates upon five fundamental core values: Trustworthiness, Respect, Accountability, Integrity, and Teamwork (TRAIT). We don't just talk about our core values. We live them!

### **Minimum Qualifications**

- Thorough knowledge of and experience with investigations and enforcement.
- Demonstrated ability to expertly supervise and/or manage law enforcement operations.
- Demonstrated ability to interpret, explain, and apply policies and procedures, and state laws and regulations, as well as applicable federal laws and regulations, and communicate them effectively to subordinates.
- Demonstrated ability to communicate effectively and professionally orally and in writing.
- Experience conducting research and analysis of issues, producing and presenting reports of findings and conclusions.
- Experience managing law enforcement supervisors and personnel.
- Current Virginia Department of Criminal Justice Services certification as a law enforcement officer.
- Competent to render credible testimony in court or administrative proceedings.
- Must be willing to work irregular hours, weekends, and travel overnight, if needed.
- Must reside in the Commonwealth of Virginia, and within a 90-minute drive time
  of assigned Base Point, per agency policy. Must be willing to establish residency
  within 90-days to satisfy policy requirement.
- Must possess a valid driver's license and a driving record that reflects a sense of safety and responsibility.

### **Additional Considerations**

- Experience identifying or examining motor vehicles, parts and sales.
- Experience dealing with fraudulent or counterfeit documents.

- Experience examining or auditing business transactions, tax or financial records.
- Experience regulating or investigating commercial transportation.
- Experience investigating incidents involving electronic technologies and/or cybercrimes.
- Experience leading multi-agency or multi-jurisdiction enforcement operations or investigations.
- Experience partnering with stakeholders to combat criminal activity.

# **Special Instructions**

You will be provided a confirmation of receipt when your application and/or résumé is submitted successfully. Please refer to "Your Application" in your account to check the status of your application for this position.

Must comply with statutorily specified minimum qualifications for law enforcement officers (s 15.2-1705, Code of Virginia) including a criminal history records check, a background investigation, and a physical examination.

Must meet and maintain all federal and Virginia legal qualifications to serve as a law enforcement officer.

Selected candidate(s) must complete the I-9 Employment Eligibility Verification Form. DMV participates in E-Verify

All applicants for employment must consent to a background check. Selected candidates must consent to a fingerprint-based criminal history check, driver record check, and background investigation, if applicable.

Submission of an online application is required. DMV does not accept applications, resumes, cover letters, etc., in any other format. When applying for jobs, please ensure your online application or resume is complete with duties and skills associated with your work experience and years of experience to properly assess your skills in the screening process. Candidates are evaluated based on information provided in the application materials. Missing information cannot be assumed.

## Click the link(s) below to apply:

<u>Captain – Eastern Region</u>

<u>Captain – Western Region</u>

<u>Captain – Northern Region</u>

### **Contact Information**

Name: DMV Employment

Phone: (804) 367-0528

Email: employment@dmv.virginia.gov

In support of the Commonwealth's commitment to inclusion, we are encouraging individuals with disabilities to apply through the Commonwealth Alternative Hiring Process. To be considered for this opportunity, applicants will need to provide their AHP Letter (formerly COD) provided by the Department for Aging & Rehabilitative Services (DARS), or the Department for the Blind & Vision Impaired (DBVI). Service-Connected Veterans are encouraged to answer Veteran status questions and submit their disability documentation, if applicable, to DARS/DBVI to get their AHP Letter. Requesting an AHP Letter can be found at AHP Letter or by calling DARS at 800-552-5019.

Note: Applicants who received a Certificate of Disability from DARS or DBVI dated between April 1, 2022- February 29, 2024, can still use that COD as applicable documentation for the Alternative Hiring Process.